



Portsmouth
CITY COUNCIL

NOTICE OF MEETING

POLICY & REVIEW (PERFORMANCE) PANEL

TUESDAY 14 DECEMBER 2004 @ 4.00PM

CONFERENCE ROOM B (THE DUISBURG ROOM), CIVIC OFFICES, PORTSMOUTH

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AGENDA

(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

1. Apologies for Absence

2. Declaration of Members' Interests

Declaration of members' interests in accordance with Standing Order 14.

3. Minutes of the Meetings held on 27 October 2004

A copy of the minutes of the meeting of the Policy & Review (Performance) Panel held on 15 and 22 September 2004 is attached.

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RECOMMENDED that the minutes of the meeting of the Policy & Review (Performance) Panel held on 27 October 2004 be confirmed as a correct record.

4. Matters Arising from the Minutes

5. Education Funding report

To consider and sign off the attached report on the Panel's Review of Education Funding.

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RECOMMENDED that the Panel sign off its report on Review of Education Funding.

6. A Strategic approach to performance management in Portsmouth City Council

... To consider the attached report proposing a strategic approach to performance management for Portsmouth City Council.

RECOMMENDED that the Panel

- (i) agree in principle the strategic approach to performance management in Portsmouth City Council, outlined from page 2 onwards
- (ii) agree:
 - a) the roles of individuals and officer and member groups, outlined in section three, specifically that the strategic policy, partnerships and performance management box should report quarterly to the Policy & Review (Performance) Panel, and the Executive, on performance issues considered by the Strategic Directors Board in the previous quarter
 - b) the suggested process for involving members more closely in the development of the corporate scorecard (see section 5)
- (iii) note the suggested action plan outlined in section six of the report and suggest any additional performance management actions that they would like undertaken in the next year

7 Review of Achievement of Targets set against Best Value Performance Indicators

... To consider the attached report showing progress made against the Best Value Performance Indicator targets set in the Corporate Plan.

RECOMMENDED that the Panel

- (i) Note the progress made against the targets set out in annex 1 of this report; and
- (ii) Consider whether further action should be taken in departments to ensure that the targets we have set ourselves are achieved.

8 Risk Management

... To consider the attached report showing progress towards developing risk management systems

RECOMMENDED that the Panel

- (i) Note the progress with risk management issues; and
- (ii) Note the list of risks identified at Appendix 1, and consider if they are the right ones.

9. Social Services Annual Review of Performance

To consider the attached report which informs the Panel of the outcome of the Commission for Social Care Inspection's Annual Review and rating of the Authority's performance with respect to the provision of Social Services.

RECOMMENDED that the Panel note the report.

10. Housing Benefits CPA/Inspection 2004

To consider the overview of the 2004 re-assessment of Portsmouth City Council's Housing and Council Tax Benefit Service carried out by the Benefit Fraud Inspectorate and this year's Comprehensive Performance Assessment (CPA) result. Report to follow.

RECOMMENDED that the Panel note the achievement of Portsmouth City Council's Housing Benefit Service in improving its CPA rating from 2 to 3 in 2004.

11. Date of Next Meeting

The next meeting of the Panel will be held at 4.00pm on Wednesday 12 January 2005 in Conference Room B.